

身元保証書記入例(企業用)

OURD YAKUHIN Co., LTD.

1-1-1,Marunouchi, Chiyoda-ku, Tokyo, Japan

Tel :

Fax :

1st January 2010

The Honorary Consul
Honorary Consulate of the Republic of Niger in Tokyo
Sir. Takeshi Saito

This is to seek your good offices for issuing the necessary visa for Mr. Taro Kaigai who is Sales Manager of OURD YAKUHIN CO.,LTD.
He intends to leave Tokyo on 15 January 2010 and arrive in your country the next day and stay for one week in order to have business meetings in Hospital National de Niamey in Niamey. *We would be grateful if you could issue multiple (180 days) visa to Mr. Kaigai because he is scheduled to visit Niger several times after this visit.* (マルチビザの場合、この最終文を追加)

His reference is :
Hospital National de Niamey
H.N.N.
Rond Point Francois MITTERAND
BP 238, NIGER
Chief of Procurement. Mr.
Tel : Fax:

We guarantee all the necessary expenses on behalf of him, if any, for his sojourn as well as transportation expenses to and from your country.

We hereby guarantee that he will never be a public burden during his stay in your country and never cause you trouble of any kind, financial or others. We will also guarantee that he will observe and abide by the laws and regulations set forth by your government.

We would be much obliged if you grant him the necessary visa at your earliest convenience.

Sincerely yours,

Vice President,
OURD YAKUHIN Co., LTD.